2827 5432 Commercial clerk (m/f/d) in purchasing For more than 20 years, as a personnel consultancy, we have been placing and assigning long-term specialists and executives to our attractive customer companies.  
On behalf of a well-known, globally active company in the health sector, we are looking for a committed and competent person as soon as possible as part of a direct recruitment process  
  
COMMERCIAL SPECIALIST (M/F/D) IN PURCHASING  
FULL-TIME  
  
YOUR TASKS  
  
• You are responsible for processing inquiries and orders  
• You take over the clarification of order processes, such as the coordination of delivery dates and conditions and ensure smooth implementation  
• The development of offer evaluations and measures for cost optimization is also part of your area of ​​responsibility  
• You are also responsible for selecting suppliers, taking into account cost, quality and performance criteria, and for conducting supplier meetings and price negotiations in coordination with the manager  
• You apply supplier evaluations and control the integration of these  
• You are responsible for preparing and comparing offers  
• You will also take on the processing of documents accompanying the goods  
  
YOUR PROFILE  
  
• You have completed commercial training and can already demonstrate initial experience in the area mentioned  
• You are familiar with the common MS Office programs  
• You are fluent in spoken and written English and German  
• You work in a structured, goal-oriented and proactive manner  
• Communication skills and a strategic mindset are among your strengths  
• You bring along knowledge and enthusiasm for technical processes  
  
This long-term position will initially be filled as part of temporary employment. Our client plans to take over immediately afterwards.  
  
If you see yourself in this profile and want to advance your career with us, we look forward to receiving your detailed application documents. Clerk Shopping None 2023-03-07 15:56:20.876000